

Columbia Conservation District  
Regular Supervisor Meeting  
September 11<sup>th</sup>, 2024  
Dayton, Washington 99328

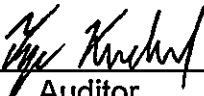
Members and Guests Present: Supervisors: **Clay Hutchens, Tye Knebel, Charlie Mead, Zane Patton**; Staff: Aneesha Dieu; **Guests:** Diane Patton, Ryan Rundell; Members and Guests Present Online: Supervisors: Lance Horning. Guests: none.

Chairman Clay Hutchens called the meeting to order at 7:04 p.m. A quorum was present.

**Minutes:** Charlie Mead moved to approve the June 13, 2024 special board meeting minutes as amended. Zane Patton seconded the motion. Motion carried.

|   |              |                       |
|---|--------------|-----------------------|
| Treasurer's Report: as of September 11 <sup>th</sup> , 2024 | BEW Checking | \$ 323,934.60         |
|   | BEW Savings  | \$ 283,860.43         |
|   | Banner DDA   | \$ 520,176.03         |
|   | Petty Cash   | \$ 25.00              |
|   |              | <u>\$1,127,996.06</u> |

**Bills:** Charlie Mead moved to approve July vouchers #9113 and #9115 through #9127 with ACH payment for purchasing card expenses totaling \$49,192.22 and payroll and voucher #9114 and ACH payments for retirement and taxes totaling \$28,237.16, August vouchers #9128 through #9144 with ACH payment for purchasing card expenses totaling \$81,780.82 and payroll ACH payments for retirement and taxes totaling \$24,262.24, and September vouchers #9145 through #9154 with ACH payment for purchasing card expenses totaling \$23,537.18 and payroll ACH payments for retirement and taxes totaling \$20,993.41 for a grand total of \$228,003.03. Zane Patton seconded the motion. Motion carried.

  
\_\_\_\_\_  
Auditor

**GUEST:** none

**FIELD OFFICE REPORTS:** none

**OLD BUSINESS:**

1. Engineering Report – Lance Horning – see attachment
2. District Manager – Aneesha Dieu - see attachment

**NEW BUSINESS:**

1. Authorized Signature Form – Add Zane Patton-  
Charlie Mead moved to approve adding Zane Patton as an authorized signer. Tye Knebel seconded the motion. Motion carried.
2. RPP, IMP, RGP Addendum Approval:  
Tye Knebel moved to approve the RPP, IMP, RGP addendums. Zane Patton seconded the motion. Motion carried.
3. IE Contracts – Marshall and Donohue:

4. LE Contract for FY25;  
Charlie Mead seconded the motion. Motion carried.

Zane Patton moved to approve the Lead Entity contract for fiscal year 25. Tye Knebel seconded the motion. Motion carried.

5. New Trailer Approval for Side-by-Side:  
Tabled until further research has been conducted.  
6. Hydraulic Soil Sampler Approval:  
Zane Patton moved to approve the spend amount of \$10,000.00 for a hydraulic soil sampler. Charlie Mead seconded the motion. Motion carried.

7. Innov8 – Steve Mantle – Soil Mapping:  
Zane Patton moved to approve soil mapping Hatchet Field using Innov8 Ag. Charlie Mead seconded the motion. Motion carried.

8. Anchor/CFHMP Meeting Date – NF/SF Discussion:  
Meeting with Anchor, White Bluff, County and City will occur at the November board of supervisor's meeting.

9. CREP Update:  
Discussion was had regarding the changes with CREP, issues that are arising and possible outcomes.  
10. Staffing Update:  
Discussion was had about the current staffing issues and notified the board that Crystal Baker no longer works for the district.

11. Letter of Support for Levee Committee Group Funding:  
Starting the Letter and will work with board to finalize and approve at a later time.  
12. Other – PE Addendum:  
Zane Patton moved to approve the PE addendum. Tye Knebel seconded the motion. Motion carried.

**Public Comment:** None

**Executive Session: Employee Performance Review**  
Called at 9:29 pm – for 10 minutes. Meeting resumed at 9:39 pm. No action was taken.  
RCW 42.30.110(1)(g)

**Summary of Motions Made:**

1. Moved and seconded to approve the June 13, 2024 special board meeting minutes as amended. Motion carried.

2. Moved and seconded to approve July vouchers #9113 and #9115 through #9127 with ACH payment for purchasing card expenses totaling \$49,192.22 and payroll and voucher #9114 and ACH payments for retirement and taxes totaling \$28,237.16, August vouchers #9128 through #9144 with ACH payment for purchasing card expenses totaling \$81,780.82 and payroll ACH payments for retirement and taxes totaling \$24,262.24, and September vouchers #9145 through #9154 with ACH payment for purchasing card expenses totaling \$23,537.18 and payroll ACH payments for retirement and taxes totaling \$20,993.41 for a grand total of \$228,003.03. Motion carried.  
3. Moved and seconded to approve adding Zane Patton as an authorized signer. Charlie Mead seconded the motion. Motion carried.

4. Moved and seconded to approve the RPP, IMP, RGP addendums. Motion carried.  
5. Moved and seconded to approve the Donohue and Marshall Irrigation Efficiencies Contracts. Motion carried.

6. Moved and seconded to approve the Lead Entity contract for fiscal year 25. Motion carried.  
7. Moved and seconded to approve the spend amount of \$10,000.00 for a hydraulic soil sampler. Motion carried.

8. Moved and seconded to approve soil mapping Hatchet Field using Innov8 Ag. Motion carried.
9. Moved and seconded to approve the PE addendum. Motion carried.

**NEXT MEETING:** October 9th, 2024 @ 7 pm

**ADJOURNMENT:** 9:40 p.m.

  
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Clay Hutchens, Chairman

  
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Cody Chapman, Secretary